

the
Columbarium
at  hosanna!



The Columbarium is part of Hosanna's Chapel and Memorial Gardens, which provide a place to reflect, grieve, honor, and celebrate loved ones.

The Columbarium features 1000 double niches for ashes, with expansion plans to accommodate to nearly 3000 niches. Surrounding the Columbarium are our Memorial Gardens, pond, and water features. Highlights of the Memorial Gardens include paths, trellises, sitting areas, and a footbridge.



Questions?

Email columbarium@hosannalc.org

or call 952-435-3332

www.hosannalc.org/columbarium



hosanna!

Frequently Asked Questions

What is a Columbarium?

A Columbarium is a final resting place for your ashes (cremains), or those of a loved one. Niches are individual compartments that hold the cremains.

What is the cost for a niche and what is included?

The one-time Permit fee of \$1,900 includes the use of a selected niche, an urn for the cremains, and a distinctive engraved faceplate. Each niche can accommodate up to two urns; maximum urn size is 5.5" x 5.5" x 7." There is no additional cost for the second urn or for an updated engraved faceplate with both names. The fee also supports the ongoing maintenance and care of the Chapel and Memorial Gardens that surround the Columbarium, which is owned and operated by Hosanna! The Permit fee does not include the cost of cremation or funeral service.

Must I make arrangements with any particular cremation society to obtain a niche in Hosanna's Columbarium?

No. Secure, safe arrangements can be made by you to transfer your loved one's cremains from any funeral home or cremation society.

What if I move away? May I relocate the cremains?

Yes. The cremains may be relocated at your request, and at your expense. There is no refund of the niche Permit fee.

May I choose which niche I want in advance?

Yes. You may obtain a Permit and choose any niche from the available niches now even if anticipated use is far into the future. If you would like to secure a niche now for future use, please contact Hosanna! at 952-435-3332 or by email to columbarium@hosannalc.org

May I leave flowers and notes, etc. to my loved one?

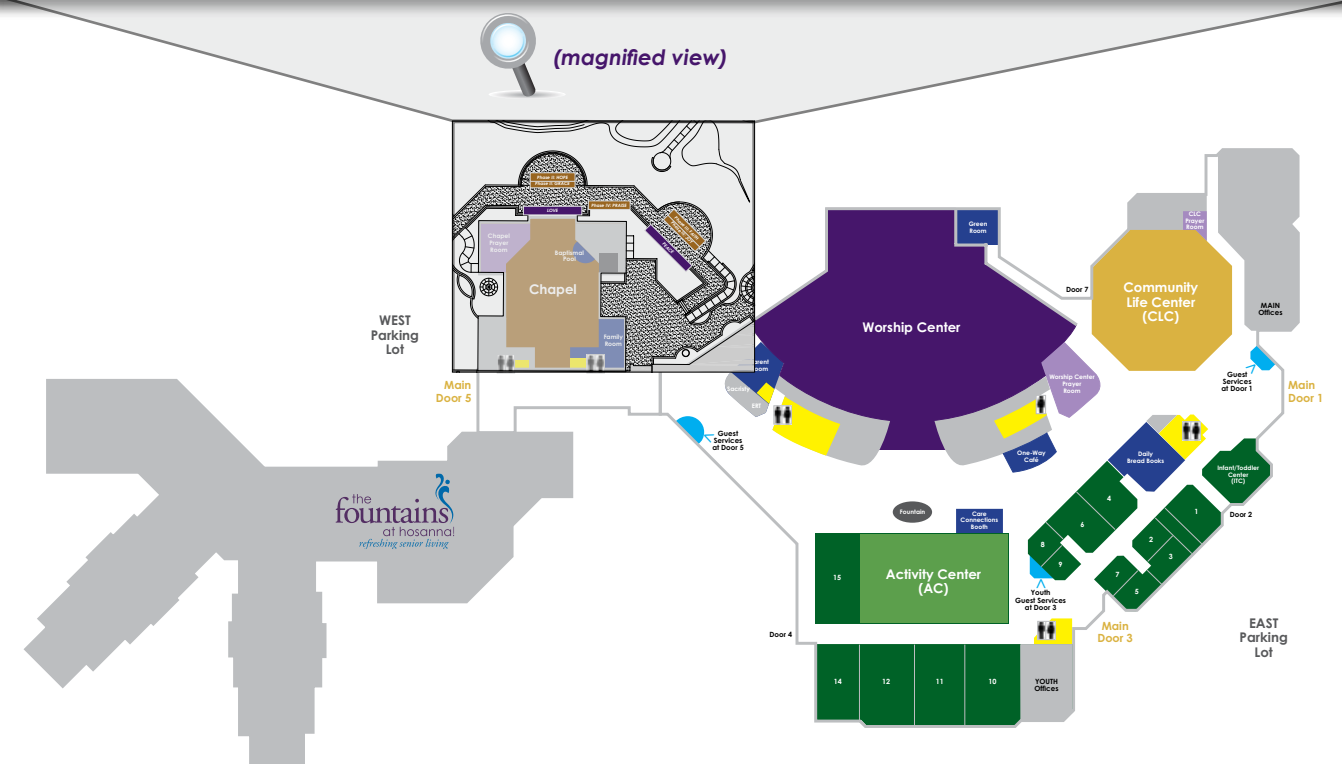
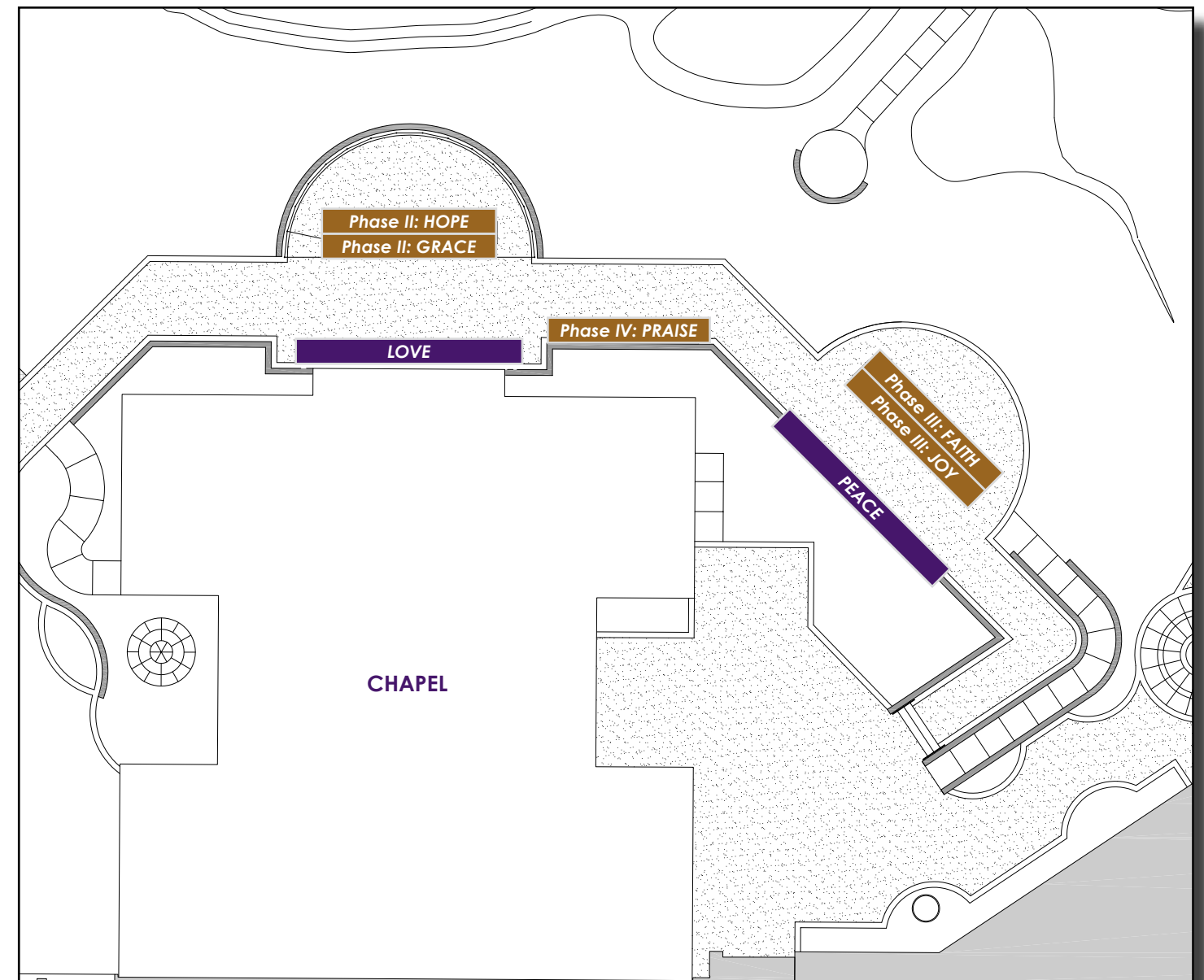
In order to preserve the beauty, unity, and sanctity of the space, no special adornments are allowed on or around the niches. The niches themselves are tasteful and dignified; the environment is a graceful, sacred place.

What if I obtain a niche Permit now and change my mind later? May I get a refund?

Hosanna! asks that you prayerfully consider your application for a niche. If you obtain a Permit and notify Hosanna! that you have changed your mind within 10 business days of original issuance of the Permit, Hosanna! will cancel your Permit and refund your Permit fee, less any costs incurred by Hosanna! to date, for your Permit.

Niche Number Layout for Sections LOVE and PEACE (numbers not visible on actual niches)

1-12	97-108	193-204	289-300	385-396
13-24	109-120	205-216	301-312	397-408
25-36	121-132	217-228	313-324	409-420
37-48	133-144	229-240	325-336	421-432
49-60	145-156	241-252	337-348	433-444
61-72	157-168	253-264	349-360	445-456
73-84	169-180	265-276	361-372	457-468
85-96	181-192	277-288	373-384	469-480



Policies and Procedures

Purpose of the Columbarium

The Hosanna! Lutheran Church of Lakeville (the "Church") Columbarium ("Columbarium") is located adjacent to the Chapel, within the Memorial Gardens, and provides a special place for inurnment of cremated human remains (cremains) of our loved ones. The Columbarium has been designed to be implemented in phases with Phase I containing 960 niches capable of holding 1,920 urns. The Master plan currently shows 2,784 niches capable of holding 5,568 urns at final completion. It is intended to be a ministry that blesses the congregation as well as a Kingdom outreach to others.

Management of the Columbarium

The Church owns, manages, and administers the Columbarium; determines the standards for eligibility; maintains the necessary structure; and keeps records in accordance with Minnesota requirements including names, gender, dates of birth and death, cause of death, and inurnment dates for the persons inurned in the Columbarium to the extent that such information is required and made available to the Church. The Church reserves the right to amend or change the Columbarium Policies and Procedures from time to time as the Church deems appropriate, and in the best interest of the ministry.

Eligibility for Inurnment

Inurnment in the Columbarium is restricted to cremains. While it is anticipated that niche Permits will be obtained primarily by people who have had some connection to the Church, the Church may grant Permits and eligibility to others as the Church deems appropriate. No more niches may be obtained for a family than those necessary to inurn the cremains of all persons in that family, unless a compelling reason is presented for consideration by the Church and the Church approves such increased number of niche Permits. It is not intended or permitted that blocks of niches be issued to any party for reissue.

Fee for Columbarium Permit

The one-time Permit fee of \$1,900 includes the use of a selected niche, an urn for the cremains, and a distinctive engraved faceplate. Each niche can accommodate up to two urns; maximum urn size is 5.5" x 5.5" x 7". There is no additional cost to you for the second urn or for an updated engraved faceplate with both names. The fee also supports the ongoing maintenance and care of the Chapel and Memorial Gardens that surround the Columbarium, which is owned and operated by Hosanna! The Permit fee does not include the cost of cremation or funeral service.

Applying for a Permit

To obtain a Permit for the Columbarium, a person must submit the completed Application and Permit to the Church for its review and approval. Provided the niche is available and the Application and Permit otherwise comply with the Church's policies, the Church will sign the Permit to indicate the Church's acceptance. The Church will deliver the signed Permit to the Permit Holder, keep a copy for the Church, and update the Church's records accordingly.

Selecting a Niche

The Church will maintain a map of niches that are available. Each submitted Application and Permit must identify the requested niche. Applications for Permits will be reviewed in the order they are received by the Church.

Designating the Person to be Inurned

Each Permit Holder may designate either at the time of the Permit application or at a later date, the name(s) of the person(s) to be inurned. No cremains may be inurned in a niche unless and until the Permit Holder (or the alternate Permit Holder or personal representative, in the case of death of the Permit Holder) designates on the Church's copy of the original Application portion of the Permit, the name of the person to be inurned and provides the required information. The name, date of death, and other required information will be required on all cremains delivered to the Church for inurnment. The Church is entitled to accept in good faith the representations and certifications made by appropriate persons in connection with the inurnment, including that the cremains are those of the person designated in the Permit, and the Church shall not be responsible or liable for the identification of the cremated remains. No materials or items, other than the cremated remains, will be permitted in the niche.

Change, Transfer, or Termination of a Permit

If a Permit Holder wishes to (1) change the person designated for inurnment in the Application or (2) transfer the Permit to a new Permit Holder, the Permit Holder must submit a completed "Change Form" to the Church. If the change complies with applicable policies and procedures, the Church will sign the change form to indicate the Church's acceptance. The Church will deliver a copy of the signed change form to the existing Permit Holder; send a copy to the new Permit Holder; keep a copy for the Church; and update the Church's records accordingly.

Committal Service

Only a Pastor of the Church or a minister invited in writing by a Pastor of the Church may officiate at a committal service at the Columbarium.

Urns

The urn for inurnment in the Columbarium is provided by the Church and included in the fee. With approval, appropriately composed urns not exceeding 5.5" x 5.5" x 7.0" may be allowed.

Inscription on Faceplate

The Church has selected the size and typeface of the inscription on each niche faceplate. Inscriptions will include the information shown on the final accepted application. The deceased's name(s) and date(s) of birth and death will be inscribed in the appropriate format on the niche face plate. The Church will arrange for the inscriptions, which are included in the Permit fee.

Policies and Procedures (continued)

Flowers, Flags, Signs, and Other Decorations

No artificial flowers, flags, decorations, or emblems will be displayed within or near the Columbarium and Memorial Garden. Hosanna! will display the American flag at half staff to honor veterans when appropriate. Fresh flowers may be placed near a columbarium niche only at inurnment and will be removed thereafter. Prohibited items may be removed and disposed of by the Church without notice or liability to the owner of the item or any niche Permit Holder.

Permit Holder's Mailing Address

Each Permit Holder must notify the Church of changes to contact information including mailing address and phone number. Correspondence mailed by the Church to the Permit Holder at the last known address will be considered received by the Permit Holder seven business days after the correspondence is sent. The Church's address for notices is: 9600 163rd St W, Lakeville, MN 55044, ATTN: Executive Director.

Removing Cremated Remains

Cremated remains may be temporarily removed by the Church while making repairs or improvements to the Columbarium. Otherwise, remains may only be removed with the written consent of both The Church and a member of the deceased's family or when required by law.

Termination of a Permit

If the Permit is terminated by the original Permit Holder within ten business days after the Permit is first issued, and if there has been no inurnment, the Church will refund the Permit fee, less any costs incurred.

A Permit may also be terminated by providing written notice of cancellation:

- (a) *by the Permit Holder giving ten business days written notice to the Church at any time;*
- (b) *by the Church giving ten business days written notice to the Permit Holder*
 - (i) *for a second or subsequent violation of the Columbarium Policies and Procedures by the Permit Holder, provided that the Church has given notice of violation to the Permit Holder for a prior violation;*
 - (ii) *if the cremains of the person designated on the Application have not been inurned in the niche within either ten years after that person's death or 120 years after the person's birth;*
 - (iii) *if the cremains of the person designated on the final accepted Permit are inurned in the niche and subsequently are removed by the Permit Holder, by a member of the deceased's family or to comply with law; or*
 - (iv) *as provided elsewhere in these Policies and Procedures.*

If the Permit is terminated for any of the above reasons, no payment will be due to the Church or to the Permit Holder or the estate or family of the Permit Holder or the person designated to be inurned.

Ownership of the Columbarium and Niches

The Church owns the Columbarium and all niches. A Permit Holder acquires no real property rights in the Columbarium, any of its niches, or any of Church's property. The Permit confers only the right to inurn the cremated remains of the designated person in the identified niche pursuant to the Church's applicable Policies and Procedures, as amended by the Church from time to time.

Care and Limit of Liability for the Chapel, Columbarium, and Memorial Gardens

The Church will provide reasonable ongoing care for the Chapel, Columbarium, and Memorial Gardens. However, neither the Church nor any persons acting on the Church's behalf will be liable for any loss or damage to the Columbarium, niches, urns, or cremated remains inurned in the Columbarium. The Church may purchase insurance for its own benefit, but the Church is not obligated to purchase insurance for the benefit of niche Permit Holders, designated persons to be inurned, or their estates or families. If there is a discrepancy between an Application form or Change form, and the Church's records, the Church's records will control.

Termination of the Columbarium

Columbarium Permits and rights of inurnment will continue as long as the present Columbarium stands and is owned by the Church. If the present Columbarium is to be sold or demolished, a replacement Columbarium will not be furnished, Permits will be cancelled, and rights of inurnment will cease. In that event, the Church will attempt to notify each niche Permit Holder or estate that the Permit will be cancelled and will attempt to notify a family member of each person inurned in the Columbarium that the person's remains must be removed from the niche. If the Church is not able to contact a member of the person's family using information in the Church's records or if the remains are not removed within a reasonable period of time, the Church may relocate the remains as it deems proper. No compensation will be due to the Permit Holder owner or the person's estate or family.

Amendment or Waiver of Columbarium Policies and Procedures

The Church may, at any time, amend or waive any of its Columbarium and Memorial Garden policies and procedures as deemed in the best interests of the ministry. Waiver of any policy or procedure does not constitute a continuing waiver of that policy or procedure with respect to any situation arising thereafter. The Church's corporate Secretary or any Assistant Secretary may serve as actuary for the Columbarium. The Church's Executive Director is charged with oversight, approval, and decision for the Columbarium on behalf of the Church.





Interested?

Please fill out the following page (front & back),
Columbarium APPLICATION and PERMIT, tear off,
 and return to Guest Services 1.

Questions?

Email columbarium@hosannalc.org
 or call 952-435-3332

**Return this completed page
 (front & back) to Guest Services 1.
 We'll follow-up with you.**

Applicant Information:

Printed Name _____

Phone _____

Email _____

Address _____

City, State, Zip _____

Requested Niche (if available):

FIRST Choice:
 SECTION LOVE PEACE NICHE #: _____

SECOND Choice:
 SECTION LOVE PEACE NICHE #: _____

Inurnment Identification Information (when available)

Please **PRINT CLEARLY** name(s) as you want them engraved on facing stone

Person 1:

First Name and Middle Initial _____

Last Name _____

Date of Birth (MM/DD/YYYY) _____

Date of Death (MM/DD/YYYY) _____

Cause of Death _____

Gender: Male Female

Person 2 (if applicable):

First Name and Middle Initial _____

Last Name _____

Date of Birth (MM/DD/YYYY) _____

Date of Death (MM/DD/YYYY) _____

Cause of Death _____

Gender: Male Female

OFFICE USE ONLY:

Person 1:

Engraving Approved By _____

Date _____

Person 2 (if applicable):

Engraving Approved By _____

Date _____

Section & Niche ID Number _____

Columbarium PERMIT

**Return this completed page
(front & back) to Guest Services 1.
We'll follow-up with you.**

In consideration of the receipt of \$ _____, Hosanna! Lutheran Church of Lakeville (the "Church") now grants to _____ an individual ("you", "Permit Holder"), the exclusive right to inurn the ashes of one or two persons in the niche ("niche") in the Columbarium ("Columbarium") located adjacent to the Chapel within the Memorial Gardens on the premises of the Church at 9600 163rd St W, Lakeville, MN 55044. This Permit does not create any interest in the real property on which the Columbarium is located. The Application, niche section selection map, and the Columbarium Policies and Procedures are referred to and are a part of this Permit Agreement.

You may identify now or at such future date as you choose the name of the one or two persons whose cremated remains you want to place in the niche by updating the identification paragraph on the reverse side, "Columbarium Application."

You have the right to cancel this Permit for any unused niche within ten business (10) days from the date of this Permit by delivering written notice of your desire to cancel to the Executive Director of the Church at its address below. If you cancel, the Church will return any money received under this Permit to you, minus any itemized expenses incurred by the Church on your behalf during this ten (10) day period.

You are the primary Permit Holder under this Permit. You may appoint someone in addition to you to have authority to make decisions about the use of this niche by printing their name and contact information here:

Secondary Permit Holder:

Printed Name

Phone

Email

By signing this Permit, you confirm that you have received a copy of the Application and the Columbarium Policies and Procedures, and that you agree to comply with them. This Permit is binding on you and on the Church and on our representatives, administrators, executors, heirs, assigns and successors.

IN WITNESS WHEREOF, this Permit has been issued this

_____ day of _____, 20_____.

Primary Permit Holder:

By (signature)

Printed Name

Phone

Email

Hosanna! Lutheran Church of Lakeville:

By (signature)

Printed Name

Phone

OFFICE USE ONLY:

Date of Action

Permit Number

Section & Niche ID Number

Approved By

Date

Comments

